

4-H CLUB DAY



GUIDELINES

**BARBER, COMANCHE,
EDWARDS, HARPER,
KINGMAN & KIOWA COUNTIES**

Revised 2014

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INTRODUCTION

In 1984, 87 counties reported that 28,961 youths participated in some phase of County 4-H Day activities. Although the number reported may represent some duplication, it does reflect a substantial participation in one 4-H program activity and is an important phase of county 4-H programming.

County 4-H Day provides additional opportunities for 4-H members to further develop their skills, self-confidence, and personal developments as they learn and have fun with others in their club and county. Regional 4-H Day is an extension of County 4-H Day, involving four or more counties in each Regional 4-H Day group.

This guide was developed to help new Extension staff plan, organize, and conduct a successful County 4-H Day. It is divided into 8 sections, each of which will help county agents and their volunteers plan and conduct a meaningful County 4-H Day. The net result is to help 4-H youths have a good experience, i.e., to feel good about **WHO** they are and **WHAT** they have done. This is our ultimate objective for County 4-H Day.

REGIONAL 4-H DAYS

Regional 4-H Day is an extension of County 4-H Day, involving four or more counties in each Regional 4-H Day group. This provides 4-H members additional learning opportunities and experiences beyond the county to further develop and practice their skills while promoting and sharing those things they are learning in the 4-H program.

Currently, there are 15 Regional 4-H Days with 98 counties participating. These are held soon after County 4-H Days are completed. Counties that make up each regional group cooperate in the planning. In order to plan, Extension agents meet to select the host county and to determine division of responsibilities among counties and agents. This needs to be done sometime during the summer and early fall and will vary from one regional group to another. The regional groups are agreed upon by the counties comprising each group.

4-H DAYS - PAST AND PRESENT

One of the largest and most important 4-H events is 4-H Day. 4-H Day started in 1925 as a model meeting contest at Round-up and developed through "Spring Festival" to 4-H Day as we know it today. As interest in model meetings increased, orchestra, band, and choruses were added to the 1928 Round-up. In 1930, the one-act play was another addition. The term "Spring Festival" appeared in 1937. Twelve sub-district spring festivals were held, four in each Extension district. Model meetings, choruses, bands, and orchestras were a part of the spring festival.

In the 1938 Spring Festival, 99 counties participated in 12 sub-district festivals, with one-act plays being added. Instrumental ensembles became a part of the Spring Festival in 1939, with six of them competing at Round-up. Another addition to the Spring Festival came in 1940 when vocal ensembles were added. Counties reported 103 vocal ensembles competed in their spring festivals that year.

Because of restrictions during World War II, only sub-district festivals were held in 1942. Gasoline was rationed in 1943 and no district festivals were held. District festivals were resumed in 1944 with 11 being held in the state. Project talks and demonstrations became a part of Spring Festivals that year.

Spring festivals were called "County Clubs Days" for the first time in 1945. Demonstrations and promotional talks became a part of the Club Day in 1949, and musical games were added in 1950. District Club Days were discontinued in 1952. Twelve regional club days were held with no competition beyond the regional event. Some of the more outstanding groups were invited to Round-up. Project and activity talks became a part of Club Day in 1958, and the number of Regional Club Days were increased to 15. In 1960, the state was divided into 16 regions.

4-H Club Day is now called County 4-H Day. Most counties still have the opportunity to participate in a Regional 4-H Day although some regionals have been dropped in recent years. This is how Club Day began and how it developed into a major event in the 4-H program.

4-H CLUB DAY OBJECTIVES

1. To demonstrate the value of the 4-H Youth Development program through public presentation & evaluation of:
 - a) Demonstrations
 - b) Talks
 - c) Meeting Procedures
 - d) Recreation
2. To provide additional opportunity for 4-H'ers to participate in music and dramatics and to share their talents.
3. To provide opportunity for fellowship and wider acquaintance among 4-H'ers.
4. To exchange information regarding 4-H project work to others.
5. To present a favorable image to the public and to promote 4-H.

The events in each section of Regional 4-H Day will be placed in purple, blue, red, or white award groups. Every 4-H'er who participates in Regional 4-H Day receives a ribbon. Any number of Purple, Blue, Red or White ribbons may be given. Ribbons should be awarded somewhat on this basis:

Purple Ribbon - Superior Work

Blue Ribbon - Excellent quality work, far above average

Red Ribbon - Average work. A member should feel proud with a red ribbon.

White Ribbon - Presentation is fully qualified, but is below average quality.

JOB DESCRIPTION FOR ROOM MONITORS/SUPERINTENDENTS TASKS

- Introductions are optional. Ask 4-H members if they want you to introduce them or if the introduction is a part of their presentation.
- Check in 4-H members for their scheduled appearance.
- Make substitutions when necessary to keep event moving.
- See that no one enters the room during a presentation.
- See that 4-H member fill out the score sheet. (One for each judge)
- Present score sheets to the judge when 4-H member is ready to perform.
- Keep an accurate list of those competing, any cancellations, etc. These should be posted and marked as members complete their presentations.
- Take the results to the information desk and post them immediately following the completion of the event. The room monitor/superintendent should keep original rating by judge. (Optional)
- Assist the judge in any way possible. Judges may sit any place they desire.
- Be sure someone is always present.
- It is helpful for judges to have a scheduled break at mid-morning.
- Make sure the judges fill out their expense and travel sheets.
- These tasks may vary from county to county and should be used as a suggested list for room monitors/superintendents.

SECTION	EVENT	REGIONAL QUALIFICATIONS	PARTICIPANTS	TIME ALLOWED
Public Presentations	Show & Tell	(local ONLY)	1 only, Cloverbuds only	n/a
	Project Talks	2 per County	1 only, 7-11 yrs of age	3-7 minutes
	Demonstrations & Illustrated Talks - Sr. Division - Jr. Division	2 per County 2 per County	1 or 2, 14-18 yrs of age 1 or 2, 7-13 yrs of age	5-15 minutes 3-10 minutes
	Public Speaking	2 per County	1 only, 14-18 yrs of age	5-15 minutes
	Readings - Sr. Division - Jr. Division	2 per County 2 per County	1 only, 14-18 yrs of age 1 only, 7-13 yrs of age	5-7 minutes 3-5 minutes
Parliamentary Procedure	Model Meetings	1 per County	Any number of 4-H members plus 1 or 2 adult leaders	35 minutes max
	Gavel Games - Sr. Division (14+) - Int. Division(10-13) - Jr. Division (7-9)	1 per County 1 per County 1 per County	Each team consists of at least 4 members, no more than 6.	30 minutes max
Talent- Music	Chorus	1 per County	12 or more 4-H members	2 numbers
	Vocal Ensemble - Sr. Division - Jr. Division	1 per County 1 per County	2-11 4-H members 2-11 4-H members	2 numbers 1 number
	Vocal Solo - Sr. Division - Jr. Division	1 per County 1 per County	1 only, 14-18 yrs of age 1 only, 7-13 yrs of age	1 number 1 number
	Band/Orchestra	1 per County	12 or more 4-H members	2 numbers
	Instrumental Ensemble - Sr. Division - Jr. Division	1 per County 1 per County	2-11 4-H members 2-11 4-H members	2 numbers 1 number
	Instrumental Solo (includes piano solos) - Sr. Division - Jr. Division	1 per County 1 per County	1 only, 14-18 yrs of age 1 only, 7-13 yrs of age	1 number 1 number
Talent- Dance	Dance- All Forms - Sr. Division - Jr. Division	1 per County 1 per County	Up to 16 4-H members Up to 16 4-H members	3-5 minutes 3-5 minutes
Dramatics	One Act Play	1 per County	Any # of members	45 minutes max
	Skit	1 per County	Any # of members	10 minutes max
	Creative Dramatics	1 per County	Any # of members	10 minutes max
	Other (Novelty, stunt, puppets, etc)	1 per County	Any # of 4-H members	10 minutes max

***AGE of the oldest participant in a group will determine if the group entry is a Junior or Senior group.**
Example: If one youth is 14 or older and the rest are 13 and younger the group will compete in the Sr. group.

CLOVERBUDS MAY NOT PARTICIPATE AT REGIONAL 4-H DAY AS IT IS A COMPETITIVE EVENT

SECTION 1: PUBLIC PRESENTATIONS

Show and Tell

Counties may or may not offer this event at their local County Club Day. Show and tell is intended for Cloverbud members to have a non-competitive public presentation experience. The presentation does not have to be related to a 4-H project experience. Each participant will receive a participation ribbon. There is no regional 4-H day division.

Project Talks

Project talks are intended for 4-H'ers 7-11 years of age, to gain confidence in expressing themselves before an audience. They tell of their actual project experiences. Visuals may be used. Suggested maximum time limit is 3-7 minutes. Each county may enter two (2) talks from this section in the regional club day.

Demonstrations

Demonstrations involve doing or making something while giving an explanation. It uses actual items, supplies, equipment, people or animals while going through a process. There is usually a finished product to show. May use digital media such as power point or presi. Screen & power source provided, must bring own projector and laptop. No wifi.

Illustrated Talks

Illustrated Talks is a presentation that tells how something is done. With an illustrated talk you show pictures, charts, models, equipment and other types of visual aids. The purpose is to teach the audience. The primary purpose of the 4-H program is to help each boy and girl reach his or her maximum growth and development, and it is this area that public presentations makes its greatest contributions. May use digital media such as power point or presi. Screen & power source provided, must bring own projector and laptop. No wifi.

Public Speaking

Public speaking is intended to assist 4-H members 14 years and older further develop confidence and skill in speaking before an audience. Talks are original. Visuals may be used. One or two note cards are suggested. Outlines should be provided for each judge. Suggested maximum time limit is 15 minutes. Each county may enter 2 speeches from this section in the regional club day.

Reading

This may be a musical, dramatic, interpretive, humorous or other type of reading. The presentation should be one that can be done in 3-5 minutes for juniors and 5-7 minutes for seniors. Each county may enter 2 Sr. Division and 2 Jr. Division from this section at the regional 4-H day. Readings need not be memorized. **All participants must have one original of their piece(s) to be given to the judges for them to view while judging.**

SECTION II: PARLIAMENTARY PROCEDURE

Model Meeting

The 4-H model meeting has been used successfully as a device for teaching 4-H'ers proper meeting procedures. Competition between clubs and counties has been used to encourage 4-H youth in their efforts to add zest to the activity. Suggested Guidelines:

- A. The group may be composed of any number of 4-H'ers and two adult leaders. Each county may enter one model meeting in regional club day.
- B. Thirty-five (35) minutes are allowed for a model meeting. Special parliamentary problems may be used in the 4-H day; the decision may be made locally or by the Regional 4-H Day planning committee.
- C. Recreation may be at any time during the meeting. Some clubs prefer to have their recreation at the start of the meeting rather than the end.
- D. The group will be required to complete the following five (5) parliamentary practices. A ten (10) point deduction will be made from the group's score for each practice not successfully completed.
 1. Make a Main Motion
 2. Motion to Recess
 3. Motion to Adjourn
 4. Point of Order
 5. Parliamentary Inquiry
- E. The group officers will be allowed to draw three (3) additional topics and choose two (2) of them to be included in their meeting. A ten (10) point deduction will be made from the group's score for each practice not successfully completed. The club will be granted thirty (30) minutes to prepare for their meeting after drawing their topics. The topics include:
 1. Fix Time to Adjourn
 2. Call for the Orders of the Day
 3. Lay on the Table
 4. Previous Question
 5. Limit or Extend Limits of Debate
 6. Commit or Refer
 7. Amend
 8. Division of Question
 9. Withdraw a Motion

Gavel Games

Gavel Games serve as an alternate to the Model Meeting for the 4-H clubs interested in promoting parliamentary procedure. The contest will consist of teams of 4-6 4-H members serving as the group's President, Vice-President, Secretary, Treasurer. Senior teams will draw for offices that day. The recommended order of business for the oral presentation is as follows:

1. Call to Order
2. Opening Exercise
 - Pledge or motto or roll call
3. Reading of minutes, corrections if needed, approval of minutes
 - The secretary should announce that there are no minutes due to the fact this is a special parliamentary procedure presentation.
4. Communications not requiring action – letter of appreciation, etc.
 - One letter of communication is to be read.
5. Report of officers
 - The treasurer's report is the only officer report that needs to be given.
6. Report of standing or special committees
 - Only one standing or special committee report is to be given.
7. Unfinished business
 - Motions postponed at the last meeting and motions laid on the table at the last meeting.
 - The president should ask for unfinished business; however, it is recommended that all parliamentary problems be transacted during the contest.
8. New business as introduced
 - See team rating criteria for Junior, Intermediate and Senior divisions immediately following order of business.
9. Announcements
 - One announcement is to be given.
10. Adjournment

Junior Division 500 points possible. Additional motions may be made, but it is not necessary.

Juniors are required to make the following motions:

1. A main motion
2. To table a motion
3. To call for a division

Intermediate Division 500 points possible. Intermediates are required to make the following motions:

1. A main motion
2. To table a motion
3. To call for a division
4. To amend a motion
5. To take a motion from the table
6. To withdraw a motion.

Senior Division 500 points possible. Seniors are required to make the following motions:

1. A main motion
2. To table a motion
4. To call for a division
5. To amend a motion
6. To take a motion from the table
7. To withdraw a motion
8. An additional 3 motions of their own choice

Basic Guidelines The following information sheets are the only notes that can be used during the oral presentation of this contest.

1. Sheet entitled – General Order of Business for the Oral Section of the Parliamentary Procedure Contest.
2. Sheet entitled – Approved List of Parliamentary Procedure Problems for the 4-H Parliamentary Procedure Contest
3. Secretary's letter of communication
4. Treasurer's written report of the club's financial state
5. Sheet pertaining to the standing or special committee report.
6. Each team will be allowed a maximum of 20 minutes to give its oral presentation.

SECTION III – TALENT- Music

- Chorus** A chorus may be composed of 12 or more young people from one club or it may be a composite group from two or more clubs. Each group will sing two numbers of their own choosing. Copy of selections will be given to judges before performing. Singing may be with or without accompaniment. The director and accompanist need not be 4-H'ers, but they cannot sing with the group unless they are 4-H'ers. Selections should be memorized.
- Vocal Ensemble** Group may be composed of 2-11 4-H'ers, not including the accompanist. Senior entries will sing two numbers of their own choosing, while Junior entries will sing one. Copies of selections will be given to judges before performing. Accompanist need not be a 4-H'er. Selections should be memorized.
- Vocal Solo** Participation will sing one number. Copy of selection will be given to judges before performing. Accompanist need not be a 4-H'er. Selection should be memorized.
- Orchestra – Band** Groups may be composed of 12 or more 4-H'ers. Each group will play two numbers of their own choosing. Copy of the conductor's score is to be given to the judge before playing. The director is not required to be a 4-H'er, and individual may not play with the group unless he or she is a 4-H'er.
- Instrumental Ensemble** Group may be composed of 2 to 11 4-H'ers, not including the accompanist. Senior entries will play two selections of their own choosing, with Junior entries playing one. Copies of selections will be given to judges before performing.
- Instrumental/Piano Solo** Participants will play one number. Copy of selection will be given to judges before performing. Accompanist need not be a 4-H'er.

SECTION III TALENT- Dance

Each participant must furnish their own sound equipment and music. There are no age divisions. Only one dance will go on to Regional 4-H Day.

- Square Dance** Square Dance is limited to five minutes which includes the entrance and exit. Square Dance will use the square dance basics. Group may have up to 16 dancers. The group can dance to either a record or caller. If you choose to dance to a caller, you must provide the caller and equipment.
- Era Dance** The Era Dance, a circle dance, will include but not limit to, polka, schottische, the Virginia reel, jitterbug, 50's swing, disco, folk step, ballroom, break dancing etc. The group may have up to 16 dancers. The Era Dance is limited to five minutes.
- Other Dance** This division includes entries that do not fit in above categories, such as tap, ballet, interpretive, acrobatic, etc. The dance can be done by an individual or group that does not exceed 16 dancers. Other Dance is limited to five minutes.
- Western Dance** Any western style of dancing such as line, swing, and two-step. The dance can be done by an individual or group that does not exceed 16 dancers. Western dance is limited to five minutes.

SECTION IV - DRAMATICS

No straw, confetti, or similar materials will be allowed in performances. One entry from each division will be allowed to go on to Regional 4-H Day.

- One-Act Play** Entries are limited strictly to one-act plays. Only one setting is allowed. The curtain may be dropped to denote the passing of time. A change of setting is not permitted during the drop of the curtain. The maximum time allowed shall be 45 minutes from time of the rise of the first curtain until the drop of the final curtain. *If a royalty pay is used, the group must be responsible for the royalty, receipt for the payment of which must be given to the judges before the play is presented. Failure to comply with this rule will be considered as automatic withdrawal.* Each club will be responsible for all scenery, property, and effects. On most stages, all plays will use the same drapes as a backdrop. Each cast should have one person in charge of stage arrangements, to pull curtain, and set stage. A maximum of 15 minutes may be used by a club to set the stage for its play. No play is barred because of previous presentations at 4-H events.
- Skit** Skits may be rehearsed or extemporaneous. If extemporaneous, the group should be given a basic situation for the theme of the skit. One minute should be allowed for planning and preparation. Skits must not exceed 10 minutes.
- Creative Dramatics** This section is designed for creative dramatics written by 4-H members and other amateurs. Any size group may participate. It must not exceed 10 minutes.
- Other Dramatics** This is a miscellaneous grouping that may include talent such as novelty numbers, stunts, pantomime, puppets, marionettes, ventriloquist acts, or other types of talent. May be an individual or group. The time limit is 10 minutes.

SCORE CARD FOR READINGS

County _____

Club _____

Name _____

Time: Finish: _____

Age _____

Start: _____

Total: _____

Maximum Time — SR 5-7 min, JR 3-5 min

Title: _____

Points to Consider	Judges Comments
Material — Suitable for age and occasion — should meet standards and ideals of 4-H.	
Presentation — Could the participant be heard clearly? Was the diction of the participant good? Note: Diction to cover enunciation of words, accurate dialect, if used, quality of voice, etc.	
Language and Voice	
Pronunciation and Articulation	
Eye Contact and Projection	
Interpretation — Was the interpretation of the reading good? Note: Interpretation - the meaning or point of the reading brought out by the participant and the degree to which the audience realized it.	
Appearance — Appropriate dress for type of presentation. Neat - well groomed.	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____



4-H Communication Fact Sheet Series

Kansas 4-H Project Talk Scoresheet

Contestants 7 to 11 years old

Name _____ Age _____

Club _____ Time Finish: _____

Extension Unit _____ Start: _____

Total: _____

Title _____

Points to Consider	Percent	Judge's Comments	
		Well Done	Could Improve
Subject Matter <ul style="list-style-type: none"> • Can be covered in 7 minutes • Worthwhile and practical • Related to 4-H project • Information accurate, complete and up to date 	40		
Appearance <ul style="list-style-type: none"> • Well groomed • Good posture 	10		
Presentation <ul style="list-style-type: none"> • Attention gained in introduction • Voice natural, words distinct • Poised, friendly, confident • Originality shown • Convincing, interest held • Visual aids (if used) – neat, attractive, easily seen, effectively used • Well-organized, words well chosen, not memorized, not read • Personal experience related • Important points stressed in summary 	50		

Final Rating:

Top Blue _____ Blue _____ Red _____ White _____

Judge's Initials: _____

Use of copyrighted and trademarked materials in 4-H presentations and posters:

A copyright and/or a trademark are legal methods used by artists, photographers and writers to protect original creative works such as photographs, books, music, recipes, sports logo insignias, brand names and art work. The copyright symbol does need to appear on a work for it to be protected by copyright. Copyrighted materials cannot be reproduced without permission and proper crediting of the source. 4-H members need to be aware of copyright restrictions and take steps to obtain permission to use copyrighted materials and trademarks. Full details cannot be covered in a short paragraph, but additional helpful information can be found on K-State's Intellectual Property site: www.k-state.edu/academicpersonnel/intprop/. Look for the upcoming Communication Fact Sheet, *Use of Copyrighted and Trademarked Materials in 4-H Presentations and Posters*.

Kansas State University Agricultural Experiment Station and Cooperative Extension Service



4-H Communication Fact Sheet Series

Kansas 4-H Public Speaking Scoresheet

Contestants age 14 and older

Name _____

Age _____

Club _____

Time Finish: _____

Extension Unit _____

Start: _____

Total: _____

Up to 15 minutes.

Title _____

Speech Contest Form	Percent	Judge's Comments
Material Outline turned in	15	
Organization	25	
Language and voice	10	
Fluency	15	
Pronunciation and articulation	10	
Eye contact and projection	15	
Appearance	10	

Final Rating:

Top Blue _____

Blue _____

Red _____

White _____

Judge's Initials: _____

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SCORE CARD FOR MODEL MEETING

Club _____

Time Finish: _____

County _____

Start: _____

Total: _____

Not to exceed 35 minutes

Division	Points	Judges Comments
<p>Business</p> <ul style="list-style-type: none"> • Parliamentary Skill — 15 Turned in agenda, order of business, making and carrying through of motions, reports of committees and correct handling of parliamentary problems. • Input from all members — 5 • Reports — 10 Oral reports made by secretary, treasurer, reporter, county representative, other officers and leaders. Secretary's notes turned in. 	30	
<p>Ceremonies — Opening and closing, use of 4-H Pledge, flag salute, motto, creed, initiation or installation ceremony, attaching seal to charter, leaders' recognition, citizenship ceremony, celebration of individual or group accomplishments, other suitable ceremonies or celebrations.</p>	25	
<p>Program — Plan the type of program that best fits the needs and interests of the 4-H'ers. It may include group singing, talks, demonstrations, recreation, talent, or any other area which is meaningful to the membership.</p> <ul style="list-style-type: none"> • Balance and arrangement — 15 • Participation and involvement of the group — 15 	30	
<p>Attitude — Naturalness of meeting — not staged. Response, enthusiasm, dispatch, attentiveness, and involvement of the group.</p>	15	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

Gavel Game Score Card (Oral Presentation)

County _____ Club _____

Name of Team Members: _____ Division _____

Time:
Finish _____
Start _____
Total _____

Points Earned (Possible)

I. Oral Presentation Scoring System

Overall Presentation

_____	25	- Pronunciation, articulation and volume
_____	25	- Attitude, naturalness and ease of presentation
_____	10	- Appearance of members and presentation area. (The gavel, 4-H flag and American Flag will be responsibility of the team.)
_____	10	President's use of the gavel
_____	5	Call to order
_____	5	Opening exercise
		- Pledge or motto and roll call
_____	5	Reading of minutes
_____	5	Handling of communication not requiring action
		- Maximum of one letter
_____	10	Treasurer's report
		- Balance at the previous meeting, any receipts since last meeting, any expenditures and/or bills paid since the last meeting, the present balance, unpaid bills, (approve treasurer's report under new business).
_____	5	Standing or Special Committee Report
		- A maximum of one report

Points Earned (Possible)

Unfinished or new business

- For each different parliamentary procedure problem introduced correctly 15 points will be awarded.
- In the handling of each different parliamentary procedure problem, 5 points will be deducted for each incorrect procedure up to a maximum of 15 points.
- No points will be earned or lost if a parliamentary procedure problem is introduced in the incorrect manner.

To PUT A MOTION BEFORE THE HOUSE (10 points/motion)

15

To AMEND A MOTION

10

To CALL FOR A DIVISION OF THE HOUSE

20

To CALL FOR DIVISION OF THE QUESTION

10

To RISE TO A POINT OF ORDER

15

To LAY ON THE TABLE

15

To WITHDRAW A MOTION

15

To APPEAL THE DECISION OF THE CHAIR

Points Earned (Possible)

_____	15	To REFER TO A COMMITTEE	_____ _____
_____	15	To TAKE FROM THE TABLE	_____ _____
_____	10	To CALL FOR THE PREVIOUS QUESTION	_____ _____
_____	20	To RECONSIDER A MOTION	_____ _____
_____	20	To POSTPONE	_____ _____
_____	20	To SUSPEND THE RULES	_____ _____
_____	20	To RECONSIDER AND HAVE ENTERED ON THE MINUTES	_____ _____
_____	20	To POSTPONE INDEFINITELY	_____ _____
_____	20	To OBJECT TO THE CONSIDERATION OF THE QUESTION	_____ _____
_____	20	To RESCIND A MOTION	_____ _____
_____	5	Announcements	
		- A maximum of one announcement	
_____	5	Adjournment	

TOTAL POINTS _____

FINAL RATING _____

SCORE CARD FOR ONE-ACT PLAYS

County _____

Club _____

Name _____

Time Finish: _____

Start: _____

Number in Group _____

Total: _____

Not to exceed 45 minutes

Title _____

Points to Consider	Points	Judges Comments
Presentation <ul style="list-style-type: none"> • Diction - 20 Could the actors be heard clearly? Was the diction of the actors good? Note: Diction to cover pronunciation, accurate dialect, fitting quality of voice. • Acting — 20 Was the individual acting good? Was the acting of the group as a whole good? • Setting — 10 Adaptation of the properties and make- up 	50	
Interpretation — Was the interpretation of the play good? Note: Interpretation - the meaning of the play brought out by the actors and the degree to which the audience realized it.	15	
Selection or Choice of Play — Note: Plays should be worthy of production and should meet standards and ideals of the organization.	10	
Stage Business — Arrangement and movement of characters on stage and reason for such arrangement.	25	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

Skit Score Card

County _____ Age _____ Time: _____
 Club _____ No. in Group: _____ Finish _____
 Title _____ Start _____
Total _____

Points to Consider (points)	Judges Comments
<p>Presentation</p> <p><i>Diction (20)</i> Could the actors be heard clearly? Was the diction of the actors good? Note: Diction to cover pronunciation, accurate dialect, fitting quality of voice.</p> <p><i>Acting (20)</i> Was the individual acting good? Was the acting of the group as a whole good?</p> <p><i>Setting (10)</i> Adaptation of the properties and the make-up.</p> <p style="text-align: right;">50</p>	
<p>Interpretation</p> <p>Was the interpretation of the play good?</p> <p>Note: Interpretation - the meaning of the play brought out by the actors, and the degree to which the audience realized it.</p> <p style="text-align: right;">15</p>	
<p>Selection/Choice of Play</p> <p>Note: Plays should be worthy of production by 4-Hers, and should meet standards and ideals of the organization.</p> <p style="text-align: right;">10</p>	
<p>Stage Business</p> <p>Arrangement and movement of characters on stage and reason for such arrangement.</p> <p style="text-align: right;">25</p>	

Final Rating _____

SCORE CARD FOR TALENT
(Including Skits)

County _____

Club _____

Name _____

Time _____

Finish: _____

Number in Group _____

Start: _____

Total: _____

Title _____

Points to Consider	Percent	Judges Comments
Talent Demonstrated	40	
Showmanship	25	
Choice of Material or Idea	25	
Costume	10	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

SCORE CARD FOR DANCE

Name/Club _____

Time: Finish: _____

County _____

Start: _____

Total: _____

Number in Group: _____

Points to Consider	Points	Judges Comments
Knowledge <ul style="list-style-type: none"> • Fundamentals — 25 • Types of Figures 	40	
Ability and Coordination <ul style="list-style-type: none"> • Follow calls or directions — 25 • Timing — 15 	40	
Appearance <ul style="list-style-type: none"> • Costuming (originality) — 5 • Style --- 15 (include footwork, position, carriage, enjoyment) 	20	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

SCORE CARD FOR MUSIC

County _____

Name/Club _____

Type of Group _____

Number in Group _____

- _____ Band
- _____ Orchestra
- _____ Large Instrumental Ensemble
- _____ Small Instrumental Ensemble
- _____ Instrumental Solo

- _____ Chorus
- _____ Vocal Solo
- _____ Large Vocal Ensemble
- _____ Small Vocal Ensemble

Titles: _____

Points to Consider	Judges Comments
Tone Quality <ul style="list-style-type: none"> • Blend • Balance • Beauty 	
Technique <ul style="list-style-type: none"> • Control • Articulation • Intonation • Attacks • Releases 	
Muscianship <ul style="list-style-type: none"> • Interpretation • Tempo • Rhythm • Phrasing • Dynamics 	
Appearance	
Selection	

FINAL RATING:
 Top Blue _____ Blue _____ Red _____ White _____

JUDGES INITIALS: _____

SCORE CARD FOR READINGS

County _____

Club _____

Name _____

Time: Finish: _____

Start: _____

Age _____

Total: _____

Maximum Time — SR 5-7 min, JR 3-5 min

Title: _____

Points to Consider	Judges Comments
Material — Suitable for age and occasion — should meet standards and ideals of 4-H.	
Presentation — Could the participant be heard clearly? Was the diction of the participant good? Note: Diction to cover enunciation of words, accurate dialect, if used, quality of voice, etc.	
Language and Voice	
Pronunciation and Articulation	
Eye Contact and Projection	
Interpretation — Was the interpretation of the reading good? Note: Interpretation - the meaning or point of the reading brought out by the participant and the degree to which the audience realized it.	
Appearance — Appropriate dress for type of presentation. Neat - well groomed.	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____



4-H Communication Fact Sheet Series

Kansas 4-H Project Talk Scoresheet

Contestants 7 to 11 years old

Name _____ Age _____

Club _____ Time Finish: _____

Extension Unit _____ Start: _____

Total: _____

Title _____

Points to Consider	Percent	Judge's Comments	
		Well Done	Could Improve
Subject Matter <ul style="list-style-type: none"> • Can be covered in 7 minutes • Worthwhile and practical • Related to 4-H project • Information accurate, complete and up to date 	40		
Appearance <ul style="list-style-type: none"> • Well groomed • Good posture 	10		
Presentation <ul style="list-style-type: none"> • Attention gained in introduction • Voice natural, words distinct • Poised, friendly, confident • Originality shown • Convincing, interest held • Visual aids (if used) – neat, attractive, easily seen, effectively used • Well-organized, words well chosen, not memorized, not read • Personal experience related • Important points stressed in summary 	50		

Final Rating:

Top Blue _____ Blue _____ Red _____ White _____

Judge's Initials: _____

Use of copyrighted and trademarked materials in 4-H presentations and posters:

A copyright and/or a trademark are legal methods used by artists, photographers and writers to protect original creative works such as photographs, books, music, recipes, sports logo insignias, brand names and art work. The copyright symbol does need to appear on a work for it to be protected by copyright. Copyrighted materials cannot be reproduced without permission and proper crediting of the source. 4-H members need to be aware of copyright restrictions and take steps to obtain permission to use copyrighted materials and trademarks. Full details cannot be covered in a short paragraph, but additional helpful information can be found on K-State's Intellectual Property site: www.k-state.edu/academicpersonnel/intprop/. Look for the upcoming Communication Fact Sheet, *Use of Copyrighted and Trademarked Materials in 4-H Presentations and Posters*.

Kansas State University Agricultural Experiment Station and Cooperative Extension Service



4-H Communication Fact Sheet Series

Kansas 4-H Public Speaking Scoresheet

Contestants age 14 and older

Name _____

Age _____

Club _____

Time Finish: _____

Extension Unit _____

Start: _____

Total: _____

Up to 15 minutes.

Title _____

Speech Contest Form	Percent	Judge's Comments
Material Outline turned in	15	
Organization	25	
Language and voice	10	
Fluency	15	
Pronunciation and articulation	10	
Eye contact and projection	15	
Appearance	10	

Final Rating:

Top Blue _____

Blue _____

Red _____

White _____

Judge's Initials: _____

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Kansas State University Agricultural Experiment Station and Cooperative Extension Service

4H977

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SCORE CARD FOR MODEL MEETING

Club _____

Time Finish: _____

Start: _____

County _____

Total: _____

Not to exceed 35 minutes

Division	Points	Judges Comments
<p>Business</p> <ul style="list-style-type: none"> • Parliamentary Skill — 15 Turned in agenda, order of business, making and carrying through of motions, reports of committees and correct handling of parliamentary problems. • Input from all members — 5 • Reports — 10 Oral reports made by secretary, treasurer, reporter, county representative, other officers and leaders. Secretary's notes turned in. 	30	
<p>Ceremonies — Opening and closing, use of 4-H Pledge, flag salute, motto, creed, initiation or installation ceremony, attaching seal to charter, leaders' recognition, citizenship ceremony, celebration of individual or group accomplishments, other suitable ceremonies or celebrations.</p>	25	
<p>Program — Plan the type of program that best fits the needs and interests of the 4-H'ers. It may include group singing, talks, demonstrations, recreation, talent, or any other area which is meaningful to the membership.</p> <ul style="list-style-type: none"> • Balance and arrangement — 15 • Participation and involvement of the group — 15 	30	
<p>Attitude — Naturalness of meeting — not staged. Response, enthusiasm, dispatch, attentiveness, and involvement of the group.</p>	15	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

SCORE CARD FOR ONE-ACT PLAYS

County _____

Club _____

Name _____

Time Finish: _____

Start: _____

Number in Group _____

Total: _____

Not to exceed 45 minutes

Title _____

Points to Consider	Points	Judges Comments
<p>Presentation</p> <ul style="list-style-type: none"> • Diction - 20 Could the actors be heard clearly? Was the diction of the actors good? Note: Diction to cover pronunciation, accurate dialect, fitting quality of voice. • Acting — 20 Was the individual acting good? Was the acting of the group as a whole good? • Setting — 10 Adaptation of the properties and make-up 	50	
<p>Interpretation — Was the interpretation of the play good? Note: Interpretation - the meaning of the play brought out by the actors and the degree to which the audience realized it.</p>	15	
<p>Selection or Choice of Play — Note: Plays should be worthy of production and should meet standards and ideals of the organization.</p>	10	
<p>Stage Business — Arrangement and movement of characters on stage and reason for such arrangement.</p>	25	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

Skit Score Card

County _____ Age _____ Time: _____
 Club _____ No. in Group: _____ Finish _____
 Title _____ Start _____
 Total _____

Points to Consider (points)	Judges Comments
<p>Presentation</p> <p><i>Diction (20)</i> Could the actors be heard clearly? Was the diction of the actors good? Note: Diction to cover pronunciation, accurate dialect, fitting quality of voice.</p> <p><i>Acting (20)</i> Was the individual acting good? Was the acting of the group as a whole good?</p> <p><i>Setting (10)</i> Adaptation of the properties and the make-up.</p> <p style="text-align: right;">50</p>	
<p>Interpretation</p> <p>Was the interpretation of the play good?</p> <p>Note: Interpretation - the meaning of the play brought out by the actors, and the degree to which the audience realized it.</p> <p style="text-align: right;">15</p>	
<p>Selection/Choice of Play</p> <p>Note: Plays should be worthy of production by 4-Hers, and should meet standards and ideals of the organization.</p> <p style="text-align: right;">10</p>	
<p>Stage Business</p> <p>Arrangement and movement of characters on stage and reason for such arrangement.</p> <p style="text-align: right;">25</p>	

Final Rating _____

SCORE CARD FOR TALENT
(Including Skits)

County _____

Club _____

Name _____

Time _____

Finish: _____

Number in Group _____

Start: _____

Total: _____

Title _____

Points to Consider	Percent	Judges Comments
Talent Demonstrated	40	
Showmanship	25	
Choice of Material or Idea	25	
Costume	10	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

SCORE CARD FOR DANCE

Name/Club _____

Time: Finish: _____

Start: _____

County _____

Total: _____

Number in Group: _____

Points to Consider	Points	Judges Comments
Knowledge <ul style="list-style-type: none"> • Fundamentals — 25 • Types of Figures 	40	
Ability and Coordination <ul style="list-style-type: none"> • Follow calls or directions — 25 • Timing — 15 	40	
Appearance <ul style="list-style-type: none"> • Costuming (originality) — 5 • Style --- 15 (include footwork, position, carriage, enjoyment) 	20	

FINAL RATING:

Top Blue _____

Blue _____

Red _____

White _____

JUDGES INITIALS: _____

SCORE CARD FOR MUSIC

County _____

Name/Club _____

Type of Group _____

Number in Group _____

- _____ Band
- _____ Orchestra
- _____ Large Instrumental Ensemble
- _____ Small Instrumental Ensemble
- _____ Instrumental Solo

- _____ Chorus
- _____ Vocal Solo
- _____ Large Vocal Ensemble
- _____ Small Vocal Ensemble

Titles: _____

Points to Consider	Judges Comments
Tone Quality <ul style="list-style-type: none"> • Blend • Balance • Beauty 	
Technique <ul style="list-style-type: none"> • Control • Articulation • Intonation • Attacks • Releases 	
Muscianship <ul style="list-style-type: none"> • Interpretation • Tempo • Rhythm • Phrasing • Dynamics 	
Appearance	
Selection	

FINAL RATING:

Top Blue _____ Blue _____ Red _____ White _____

JUDGES INITIALS: _____